



**MINUTES OF MEETING  
TERRIGAL WAMBERAL RSL SUB-BRANCH  
HELD AT THE BREAKERS COUNTRY CLUB  
SATURDAY 11 May 2019**

**1. OPEN MEETING:**

- 1.1. The meeting was opened by the Vice President at 10:35am. He called for silence to be observed in memory of departed comrades. He then recited the Ode of Remembrance.

**2. ATTENDANCE:**

- 2.1. There were 22 members present with 5 apologies.

**3. CONFIRMATION OF PREVIOUS MINUTES:**

- 3.1. The Secretary emailed copies of the minutes of meeting of 13 Apr 2019 and made hard copies available to members before today's meeting. There were no questions or issues raised.

**Motion 13/19:** The Minutes as presented be accepted.

**Moved:** George Craven    **Seconded:** Bruce Grant                      Motion Carried

**4. BUSINESS ARISING FROM THE MINUTES:**

- 4.1. There were no matters arising.

**5. CORRESPONDENCE**

- 5.1. The Secretary had emailed copies of the Register of Correspondence to all members and copies were also made available prior to the meeting. There being no questions the Secretary asked that Register of Correspondence be accepted

**Motion 14/19:** The Register of Correspondence as presented be accepted.

**Moved:** Michael Tabone    **Seconded:** Roger Wrightson                      Motion Carried

**6. TREASURER REPORT**

- 6.1. The Treasurer presented his report for the month ending April 2019. See copy attached. He also advised that a review of the Sub Branches portfolio investments will be conducted with our Financial Adviser in the coming month.

**Motion 15/19:** The Treasurer's Report as presented be accepted and accounts in the Report be passed for payment.

**Moved:** Terry Saxby            **Seconded:** Neil Mayer                      Motion Carried

**7. PRESIDENT'S REPORT**

- 7.1. The Vice President presented the following report:

7.1.1. **ANZAC Day.** Thank you to everyone who contributed to the success of this year's ANZAC Day dawn service. The meticulous preparation by Peter White

in preparing ANZAC Day each year can never be overstated. During Peter's term as sub-Branch President, attendance at our dawn service has grown from 500 into 5000. It was great to see so many young Australians and families attending the service. Perhaps this is a result of our ongoing commitment to visit schools and to communicate directly with students. However, for this to continue, we need greater involvement from all members. The cost to the sub-Branch for the ANZAC Day dawn service is substantial and we need to find a way of offsetting this by finding a generous sponsor. We hope that by the end of the year our fundraising licence will be reinstated.

**7.1.2. Membership Retention.** Retention of membership is an immediate priority for us, as it is for the League generally. We have approximately 100 financial members but for whatever reason, only 25-30 regularly attend our monthly meetings. It is important that we reach out to the other 70% and to keep them updated with our activities. We proposed to do this with email messages and posts on our website (<http://twrslsb.org.au/>) and Facebook page (Terrigal Wamberal RSL Sub Branch). We are considering a sub-Branch newsletter that we can mail out to members that don't have email access.

**7.1.3. Committee Membership.** Roger Wrightson has advised the President that he is standing down as a member of the committee. Roger has been very good for this sub-Branch and we sincerely thank him for his service over many years.

**Motion 16/19:** The Presidents Report as presented be accepted.

**Moved:** Terry Saxby

**Seconded:** Howard Fortis

Motion Carried

## **8. OTHER REPORT:**

**8.1. Pensions:** Bill Forsbey advised that there have been approximately 12 enquiries or appointments over the April 2019 period. We are progressing with the ADR process for 4 VRB appeals. There are three current AAT appeals in progress. Two of these appeals are still in the ADR stage and one has been settled by ADR in favour of the veteran. I am hopeful of receiving a favourable VRB decision in one case prior to the meeting on the 11 May 2019. Bill will be holidaying overseas until 29 August 2019.

**Motion 17/19:** The Pensions Report as presented be accepted.

**Moved:** Bill Forsbey

**Seconded:** George Craven

Motion Carried

**8.2. Welfare:** the Vice President advised that Paul Davis had a stroke last month and was in the Woy Woy Rehabilitation Centre.

**8.3. Bowls:** Howard Fortis advised of the success of the RSL Team.

**8.4. War Memorial Project.** The Secretary advised that this project was now complete with the installation of the Story Board.

## **9. GENERAL BUSINESS**

**9.1. ANZAC Day dawn service review.** (Terry Saxby) The following were matters were discussed to improve our next Dawn Service:

**9.1.1. Medical Support.** There is a need to have someone in attendance who could deliver first aid support. The use of volunteers from St John's Ambulance should be approached.

- 9.1.2. **Seating Plan for VIP.** There was a need for a seating plan and usher for VIP guests.
- 9.1.3. **Security of The Esplanade.** The parking of vehicles on The Esplanade during the Dawn Service represents a potential security risk. Action needs to be taken with the Central Coast Council to have no parking signs/witches hats placed on the road the evening prior to the event.
- 9.1.4. **Coordination of ANZAC Day activities.** It was suggested that a Coordination Meeting be held in February to assign tasks and solicit support from the members.
- 9.2. **ANZAC Day Dawn service photos.** Photos of the Dawn Service have been placed on both our website (<http://twrslsb.org.au>) and FaceBook page.
- 9.3. **Memorial Tradies Function.** (Michael Tabone). The Club will be holding a thank you function on Friday 17 May 19 for all companies and individuals who donated their services toward the relocation and reconstruction of the War Memorial. It will take the form of a golf match followed by a function with food and drinks. The golf match is being organised by Henry Owczarek with a 1330 hit off and the function will commence at 1600. President Peter will present 'In Appreciation' certificates to those attending.
- 9.4. **RSL Office hours.** (Terry Saxby) The office will be manned Wednesdays from 1000 to 1200 to assist with member enquiries. It will also be manned on Friday for internal administration.
- 9.5. **Disposal of redundant files.** (Terry Saxby) The office will be disposing of obsolete and redundant file over the coming weeks.
- 9.6. **Banking transaction authority changes.** (Terry Saxby) The authority to approve bank transaction is being updated to include the Vice President and Secretary. The old authorities will be removed.

**Next Meeting:** The next Monthly Meeting will be held on 8 June 2019.

There being no further business the meeting closed at 11:10am

Terry Saxby  
Vice President

Michael Tabone  
Secretary

**Attachment:** Treasurer's Report for April 2019